If the buttons are all unlit, the microphone is off. Press the "mic" button once and wait 10 seconds for the microphone to power itself on. When all lights are illuminated, the unit is on.



To use the microphone, press the "mic" button once and it will light up green. The microphone is now active. When you are finished speaking, press the "mic" button once more to deactivate your microphone. The "mic" button will again turn white.



Four microphones can be active at any one time, allowing people to speak simultaneously. When a fifth microphone is activated, the first microphone will automatically deactivate.